

From: "Fox, Mary" <FoxML@cdmsmith.com>  
To: "Norton, Karen" <Norton.Karen@epa.gov>  
"Crawford, Jennifer" <Crawford.Jennifer@epa.gov>  
"Wood, Kim" <Wood.Kim@epa.gov>  
CC: "Zhen, Davis" <Zhen.Davis@epa.gov>  
"Scott Coffey" <coffeyse@cdmsmith.com>  
"Vickstrom, Kyle E." <vickstromke@cdmsmith.com>  
Date: 11/27/2018 2:20:41 PM  
Subject: RE: Portland harbor tissue analyses

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Hello all,

I just received a call from SGS. They have not shipped the fish tissue split samples. He told me that AECOM has asked them to hold off shipping the samples until they have all of the final data and know that there will be no need for more sample. He told me that he believes it is metals data that is outstanding. I asked him if they gave him an estimate as to when they would get that data and he said that they had not. He will let me know when AECOM has given him the go-ahead.

Thanks,

Mary Lou

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From: Norton, Karen <Norton.Karen@epa.gov>  
Sent: Tuesday, November 27, 2018 2:09 PM  
To: Fox, Mary <FoxML@cdmsmith.com>; Crawford, Jennifer <Crawford.Jennifer@epa.gov>; Wood, Kim <Wood.Kim@epa.gov>  
Subject: RE: Portland harbor tissue analyses

Thanks so much Mary Lou!!

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From: Fox, Mary <FoxML@cdmsmith.com>  
Sent: Tuesday, November 27, 2018 2:01 PM  
To: Norton, Karen <Norton.Karen@epa.gov>; Crawford, Jennifer <Crawford.Jennifer@epa.gov>; Wood, Kim <Wood.Kim@epa.gov>  
Subject: RE: Portland harbor tissue analyses

Hello Karen,

I sent the question to the SGS PM this morning, but I have not yet heard anything back. I will let you all know as soon as I learn more.

Thanks,

Mary Lou

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From: Norton, Karen <Norton.Karen@epa.gov>  
Sent: Tuesday, November 27, 2018 1:59 PM  
To: Fox, Mary <FoxML@cdmsmith.com>; Crawford, Jennifer <Crawford.Jennifer@epa.gov>; Wood, Kim <Wood.Kim@epa.gov>  
Subject: RE: Portland harbor tissue analyses

Hi Mary Lou-

Do you know if the fish tissue samples shipped? Just wondered when to look for them.

Thanks so much!!

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Monday, November 26, 2018 3:24 PM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>; Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Portland harbor tissue analyses

I think it will work.

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Monday, November 26, 2018 3:19 PM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>; Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Portland harbor tissue analyses

I meant to ask if you could add the R10 Sample ID to the label as a cross reference instead of just the container ID code,. Can that fit? Thanks!

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Monday, November 26, 2018 3:12 PM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>; Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Portland harbor tissue analyses

No problem. Let me know if any changes are needed.

Thanks again, all,

Mary Lou

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Monday, November 26, 2018 3:11 PM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>; Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Portland harbor tissue analyses

Woops, I misread that. Sorry! The drive must have got to me ahah.

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Monday, November 26, 2018 2:55 PM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>; Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Portland harbor tissue analyses

Hi Jennifer,

Thanks for responding,

Oops I don't think I sent these to Kim and Karen earlier. The CLP labels have R10: SFP-134A on them. Do you want it in another format R10 Project #: SFP-134A ?

I will remove the Y for matrix QC for the CLP high res work.

Thanks!

Mary Lou

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Monday, November 26, 2018 2:49 PM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Subject: RE: Portland harbor tissue analyses

Hi Mary Lou,  
They look good to me. One thing for the CLP could you add the R10 project code too, just in case? Karen/Kim, let us know if you need any other changes.  
Correct, the high res do not have any matrix QC in the SOW so you can change those to N.  
Thanks!  
Jenn

Jennifer Crawford  
US EPA R10 Chemist / QA / RSCC / CLP COR  
[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov) (206) 553-6261

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Monday, November 26, 2018 1:41 PM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Subject: RE: Portland harbor tissue analyses

Hello,

I hope you all had a good Thanksgiving.

Will these labels work for the fish splits? I believe that SGS should be shipping fish tissue splits for PH today. I'll check in with the PM tomorrow if I don't hear from him today. Take a look at the labels I have attached here one for MEL analysis and one for the CLP analyses. I used the model Jennifer sent and the label format is 1 x 2 5/8.

Jennifer do the CLP labs do any matrix QC for the dioxins or PCB congeners? I don't think the methods include matrix spikes. I have Y in Scribe for matrix QC on 18434205 for MEL's metals (As and Hg) and Y in Scribe for matrix QC for the CLP analyses on 18344200. However, if CLP does no matrix QC, then I can take that out. MEL should be receiving two jars of tissue from SGS for these two samples.

Thanks and let me know if you need anything else or have any questions,

Thanks,

Mary Lou

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Monday, November 19, 2018 2:17 PM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Subject: FW: Portland harbor tissue analyses

Hi Mary Lou,  
Could you clarify your email for me? The lab doesn't have capability to do PCP in tissues, and BEHP wasn't requested. Also, they weren't scheduled for PAHs or cPAHs in tissue. Below is the current completed request.  
Thanks!  
Jennifer

**MEL ANALYSES REQUESTED:**

PARAMETER OR GROUP OF COMPOUNDS <sup>a</sup>	METHOD <sup>c</sup>	MEL REPORTING LIMITS <sup>d</sup>
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Metals	Water: EPA 3010A+6010D/6020A Sediment: EPA 3050B+6010D/6020A Tissue: EPA 3052+6010D/6020A	Water (ug/L): As 0.2, Cr 0.4, Cu 0.2, Zn 3 Sediment (mg/kg): As 0.2, Cd 0.1, Cu 0.2, Pb 0.05, Zn 3 Tissue (mg/kg): As 0.2
Mercury	Sediment: EPA 7471B Tissue: EPA 245.6	Sediment (mg/kg): 0.01 Tissue (mg/kg): 0.01
PAHs/cPAHs	Water: EPA 3535A+8270D-SIM Sediment: EPA 3541+8270D/8270D-SIM	Water (ug/L): 0.04 Sediment (ug/kg dw): 10 *RL is for each individual cPAH/PAH
BEHP	Sediment: EPA 3541+8270D/8270D-SIM	Sediment (ug/kg dw): 100
Pentachlorophenol PCB Aroclors	Water: EPA 3535A + 8041A Sediment (subsurface): EPA 8082A	Water (ug/L) 0.1 Sediment (mg/kg): 0.010

<sup>a</sup> Compounds/elements required vary by matrix. Please see table 17 below / in QAPP for requirements.

<sup>b</sup> A total of 30 split samples are expected. The breakdown of those is an estimate and may vary during oversight. The plan at present is: 9 surface sediments, 1 sediment trap sediment, 7 subsurface sediments, 6 surface waters (surface waters will be sampled at three different times: planning on 3 splits each time from two events), 7 fish tissue // [ARO added for subsurface samples only](#). [Metals are not needed for Subsurface sediments](#).

<sup>c</sup> When possible, the same method as PRP lab is requested for comparability (i.e. 6010D instead of 200.7). If another method will be used please identify in response. The lowest method for detection will be used depending on contaminant levels.

<sup>d</sup> Extensive email communication regarding MEL capability and reporting limit commitments per element/compound are summarized in draft table 17 below, and final splits QAPP forthcoming. MRLs will vary with moisture content on fish/sediment.

Jennifer Crawford

US EPA R10 Chemist / QA / RSCC / CLP COR  
[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov) (206) 553-6261

---

From: Pace, Christopher  
Sent: Monday, November 19, 2018 2:08 PM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Cc: Dodo, Gerald <[Dodo.Gerald@epa.gov](mailto:Dodo.Gerald@epa.gov)>; Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: Portland harbor tissue analyses

Hi Jennifer,

I m a little confused by the e-mail below. 1) We do not have capability for PCP in tissue (this was indicated early on). 2) Does the e-mail indicate that we will not be performing PAH analysis or just not cPAH?

If you have any questions, please contact me.

Thanks,

Christopher Pace  
Organic Chemistry Technical Lead  
Drinking Water Certification Officer  
U.S. EPA Region 10 Laboratory  
(360) 871-8703

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From: Wood, Kim  
Sent: Monday, November 19, 2018 11:24 AM  
To: Dodo, Gerald <[Dodo.Gerald@epa.gov](mailto:Dodo.Gerald@epa.gov)>; Pace, Christopher <[Pace.Christopher@epa.gov](mailto:Pace.Christopher@epa.gov)>; Reimer, Steve <[Reimer.Steve@epa.gov](mailto:Reimer.Steve@epa.gov)>; Wood, Doug <[Wood.Doug@epa.gov](mailto:Wood.Doug@epa.gov)>; Shuhler, Brian <[Shuhler.Brian@epa.gov](mailto:Shuhler.Brian@epa.gov)>; Coogan, Patricia <[Coogan.Patricia@epa.gov](mailto:Coogan.Patricia@epa.gov)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>  
Subject: RE: Portland harbor tissue analyses

FYI

Kim Wood  
TechLaw Inc.

Sample Custodian  
Data Entry ~ Region 10 ESAT  
(360)871-8792

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Monday, November 19, 2018 11:16 AM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Portland harbor tissue labels

I need to correct some information I sent earlier. Fish tissue will not be analyzed for cPAH. Only shellfish have the cPAH cleanup criteria. For organics fish tissue will only be analyzed for pentachlorophenol only based on MEL's capabilities. Pre-RD Group will only run PCP and BEHP in fish tissue for SVOCs.

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Friday, November 16, 2018 8:02 AM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: Portland harbor tissue labels

Hi Mary Lou,  
Kim confirmed that the little labels for CLP jars printed correctly from Scribe. So when you have it updated in the scribe project file using the label setup I did (if it saved), I can print them to the lab from my office. Otherwise the print to pdf tends to cause issues with the small labels lining up.  
Let me know if I confused you with the labels or anything else! Luckily we have time until they are even shipped after Thanksgiving.  
Side note: I will be out Mon-Thur the week of Nov 26<sup>th</sup> on a work audit actually in Portland myself!  
Thanks so much,  
Jennifer

**Jennifer Crawford**  
US EPA R10 Chemist / QA / RSCC / CLP COR  
[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov) (206) 553-6261

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Tuesday, November 13, 2018 8:55 AM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Hi Jennifer,

I do need to create the labels for the jars MEL will split off for the CLP analyses, I believe. Does MEL need labels for the cPAHs and Total As and Hg (2 jars or 1?) or will they use what remains after CLP splits? I can use the example you sent to set up the small labels (size Kim suggested), I think. I can give it a try anyway. I'm getting a little confused with all these labels

Thanks,

Mary Lou

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Tuesday, November 13, 2018 8:41 AM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Hi Mary Lou,

I looked in the analyses and didn't see the additional aliquot labels in there for MEL. Are you going to add those once the tissues ship to MEL? Sorry I think I misunderstood last week when updating the sample labels for the little 2oz jars already vs what is shipping from Canada. Thanks! hope you had a great weekend.

Jennifer

**Jennifer Crawford**

US EPA R10 Chemist / QA / RSCC / CLP COR  
[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov) (206) 553-6261

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Friday, November 9, 2018 12:58 PM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Thanks. I give it a try. Also, because of the Thanksgiving holiday on the 22<sup>nd</sup> and 23<sup>rd</sup>, SGS plans to ship the samples on November 26. Everyone have a great weekend!

Mary Lou

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Friday, November 9, 2018 12:24 PM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Try this! I didn't filter for the tissue though. And it overwrites the standard label format one, sorry. I am off the rest of the day so will get back to you next week if it doesn't work out. Thanks,  
Jennifer

Have a great weekend!

**Jennifer Crawford**

US EPA R10 Chemist / QA / RSCC / CLP COR  
[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov) (206) 553-6261

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Friday, November 9, 2018 12:02 PM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Here you go. See if you can work with this. Thanks!

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Friday, November 9, 2018 12:00 PM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Yes perfect. And good idea to send SGS theirs!

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Friday, November 9, 2018 11:59 AM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

If I make a backup and send it to you will that work? I will send the labels I created for SGS's shipment to MEL to SGS so they can keep it rolling (I did reprint them with case # info.)

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Friday, November 9, 2018 11:53 AM  
To: Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>; Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Or if you send me the file I can try and rearrange them for you! I do that a lot with the VOC sized labels.  
Thanks!

Jennifer Crawford  
US EPA R10 Chemist / QA / RSCC / CLP COR  
[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov) (206) 553-6261

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From: Wood, Kim  
Sent: Friday, November 9, 2018 11:45 AM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>; Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Sounds good!  
Thank-you =)

Kim Wood  
TechLaw Inc.  
Sample Custodian  
Data Entry ~ Region 10 ESAT  
(360)871-8792

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Friday, November 09, 2018 11:28 AM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Hello,

I just went into Scribe and selected that label size. There are seven lines of information on the labels and I think 8 is about the smallest font size that we should have (smallest choice unless I manually change it to 7). It tells me that lines 5 to 7 do not fit on the label. So, I could either try to move lines on the label to stack the info up shorter or, what if we went with 1 1/3 by 4 and they could get trimmed down with scissors? I think I have done that in the past.

Thanks,

Mary Lou

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)> , so I would have to  
Sent: Friday, November 9, 2018 11:14 AM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Cc: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: FW: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Hi Mary Lou,  
Please see Kim s request below and let us know if that is an issue. Thanks!

Jennifer Crawford



US EPA R10 Chemist / QA / RSCC / CLP COR  
[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov) (206) 553-6261

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From: Wood, Kim  
Sent: Friday, November 9, 2018 11:03 AM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Actually if these for the 2 oz jars, then probably should use AVERY 5160 template for the 1X 2.5/8 size

Kim Wood  
TechLaw Inc.  
Sample Custodian  
Data Entry ~ Region 10 ESAT  
(360)871-8792

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From: Crawford, Jennifer  
Sent: Friday, November 09, 2018 10:50 AM  
To: Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: FW: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Hi there! Can you let me know if these labels work with what you have there? Thanks!

Jennifer Crawford  
US EPA R10 Chemist / QA / RSCC / CLP COR  
[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov) (206) 553-6261

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Thursday, November 8, 2018 3:00 PM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Hi Jennifer,

These labels would be 1 1/3 by 2 for SGS to put on the jars they are generating. How do they look? I can modify size if Karen/Kim come back with a different Avery size for the labels for the CLP jar labels. I also attached the tracking table I have going for sample numbers.

Thanks,

Mary Lou

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From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>  
Sent: Thursday, November 8, 2018 7:55 AM  
To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>; Norton, Karen <[Norton.Karen@epa.gov](mailto:Norton.Karen@epa.gov)>; Wood, Kim <[Wood.Kim@epa.gov](mailto:Wood.Kim@epa.gov)>  
Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available. SFP-134A

Yes, just the CLP labels would be fine I think. Karen and Kim, can you let us know what Avery number you have for the smaller labels on hand there? Mary Lou will be sending the pdf from scribe for printing at the lab. Both aliquots for CLP analysis are going to Cape Fear lab.

Thanks,

Jenn

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From: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>  
Sent: Thursday, November 8, 2018 7:51 AM  
To: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>



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Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available.

Yes, I will certainly provide labels for MEL. Would they just need the CLP labels (they will retain whatever is left after the splits for CLP? Would sending them the PDF of labels be sufficient \*they can print them out), yes?

---

From: Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>

Sent: Thursday, November 8, 2018 7:48 AM

To: Fox, Mary <[FoxML@cdmsmith.com](mailto:FoxML@cdmsmith.com)>

Subject: RE: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available.

Could you provide labels to MEL after they receive the fish? Thanks. They will use 2oz glass jars for the aliquots sent to CLP/Cape Fear.

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From: [smoportal@csra.com](mailto:smoportal@csra.com) <[smoportal@csra.com](mailto:smoportal@csra.com)>

Sent: Thursday, November 8, 2018 5:39 AM

To: [jennifer.hwang@gdit.com](mailto:jennifer.hwang@gdit.com); [matthew.johnson32@gdit.com](mailto:matthew.johnson32@gdit.com); [loren.minnich@gdit.com](mailto:loren.minnich@gdit.com); Crawford, Jennifer <[Crawford.Jennifer@epa.gov](mailto:Crawford.Jennifer@epa.gov)>; [afreen.afrose@sra.com](mailto:afreen.afrose@sra.com); [foxml@cdmsmith.com](mailto:foxml@cdmsmith.com); [duc.nguyen2@gdit.com](mailto:duc.nguyen2@gdit.com)

Subject: Assignment Information for Case 47975 [PORTLAND HARBOR] is now available.

Please access the SMO Portal to view/download the Assignment Information for Case [47975](#) [PORTLAND HARBOR] that is shipping from 11/19/2018 to 12/07/2018.

Instructions for Uploading the XML file from the SMO Portal to Scribe:

1. Log in to the SMO Portal Site located at <https://www.smoclpss.com/smoportal> using your Username and Password. If you do not have a Username and Password, register for access using your Organization.
2. Access the Access Assignment Information task from the SMO Portal Home page, and locate the appropriate Case and download the .xml file.
3. Open Scribe and click Next in the "New Project Wizard".
4. Enter the Site Name, Site Number, Region Number, and select YES in the drop down menu for "CLP Project" and save the project
  - If uploading additional samples to an existing project, open the previously saved project by selecting the Open Project option in the New Project Wizard.
5. Under File, select Import and then CLP Case XML. It is the user's choice if they would like to back up the project data before importing.
6. Select the Browse button, locate the XML file you wish to import and click Next.
7. Select the Import button and verify that the information uploaded is correct under "Analyses" and "Lab List".

Instructions for Uploading COCs into the SMO Portal:

1. Export the .xml file from Scribe using the Export button located on the top left toolbar and select the COC XML File (\*.xml) option.
  - In the Export options, select the CLP Region Copy (Includes additional Site and Geospatial Information).
2. Log in to the SMO Portal Site located at <https://www.smoclpss.com/smoportal> using your Username and Password. If you do not have a Username and Password, register for access using your Organization.
3. Access the Submit Chain of Custody task from the SMO Portal Home page, then select the Browse button and locate the .xml file you wish to upload.

- NOTE: The file will be marked with a status of either Ready to Submit, No Matching Case # or No Matching Lab Name. If the file does not have a status of Ready to Submit, ensure that the Case number, Lab Name and Lab State listed on your Laboratory Assignment were entered correctly on the COC. Use the exact format /punctuation of the Lab Name for best results.
4. Click the SUBMIT button and you will be taken to a page that indicates whether the file has been accepted for further use within the CLP program.

- NOTE: If the file was not accepted for further use within the CLP program, see note in previous step for solution.

NOTES:

- Regional requirements for COC submission are not replaced by this procedure unless directed by the Region. EPA requires that the COCs are uploaded within three days of the ship date.
- Contact the CLPSS Help Desk at [CLPSSHelpdesk@csra.com](mailto:CLPSSHelpdesk@csra.com) or 703-461-2400 for assistance with uploading your .xml file.

*This is an automated message, please do not reply.*